

In the tradition of honouring hospice volunteers, and in memory of the late June Callwood, Hospice Palliative Care Ontario is pleased to announce our annual call for inductions into the June Callwood Award Circle of Outstanding Volunteers.

The June Callwood Award was established in 1994 to acknowledge and thank outstanding hospice volunteers throughout Ontario. The award was named in honour of the inaugural recipient of the award, June Callwood, in 1995. June became Patron of the award, a position she held until her death in 2007. J

June Callwood was a long-time hospice advocate, community activist, author, and recipient of the Order of Canada. Volunteers are special people - a view strongly held by Ms. Callwood and expressed by her on many occasions, during interviews on TV and radio, through her warm message of support at the Hospice Association of Ontario's annual conferences and through her writing. Her book, *Twelve Weeks in Spring*, captured the spirit of hospice and emphasized the importance of the many and varied contributions of a team of volunteers.

In all her years as a journalist, author, broadcaster, and humanitarian, June Callwood's name became synonymous with integrity, talent, and passion for social justice. She has touched the lives of generations of Canadians by giving that passion expression through her words and through her work in the service of those in need.

Hospice Palliative Care Ontario, through the June Callwood Circle of Outstanding Volunteers honours hospice volunteers who exemplify the humanitarian values of Ms. Callwood.

Eligibility

Each hospice in Ontario that is an Organizational Member of HPCO, is invited to nominate one volunteer from within their organization who exemplifies the spirit of hospice volunteerism. Each nominee will be inducted into the June Callwood Circle of Outstanding Volunteers.

Award Criteria

- Nominees must be alive at the time of nomination. Posthumus nominations will not be accepted.
- Only one individual may be nominated. Occasional exceptions will be made for spousal couples.
- Nominees must be registered as a volunteer with a hospice that is an Organizational Member of Hospice Palliative Care Ontario
- Nominees must not be previous recipients of the June Callwood Award
- The nominee consistently extends themselves beyond the usual requirements of the volunteer role, demonstrating:
 - Selfless service
 - Generosity of spirit
 - Compassion
 - A commitment to excellence as a volunteer

Inductees into the June Callwood Circle of Outstanding Volunteers receive a certificate, a commemorative pin, and a booklet highlighting the contributions of each inductee from that year. Recipients attending the award luncheon will also be recognized during a ceremony.

IMPORTANT NOTE: Nominations and registration to attend the event are two separate processes for you to complete.

1. The Nomination Process

1. Select one volunteer recipient using your own process and based on the award criteria.
2. The Executive Director/agency head or Board Chair must approve of the nomination.
3. Once the submission process has begun, a link will be provided to Volunteer Coordinators and posted on the HPCO website.
4. When completing your nomination online you will be asked for the following information:
(all fields are mandatory)
 - Your contact information
 - Executive Director name and email address
 - Hospice name and hospice mailing address
 - Nominee name and phonetic pronunciation
 - Nominee contact information
 - Nominee years of service with your hospice
 - Briefly (100 words or less) describe why you have chosen your nominee. This will be included in the award booklet.
 - One (1) line that captures the key attribute of your inductee. For example. *“Gayle is known for her beaming smile that lights up a room,”* or, *“Dave is famous for the homemade bread he brings in for the families.”* This will be used to introduce the inductee at the award ceremony. (Maximum 100 characters.)

PLEASE NOTE: review your submission carefully. There will be a fee of \$35+HST for reprinting certificates due to spelling mistakes or errors made on the submission form.

5. There will be a fee of \$80+HST if the recipient intends to attend the award presentation luncheon on the Sunday of the conference.
6. If your nominee is attending the conference, they will receive a complimentary full-day registration for the Sunday of the conference. They may attend any sessions they wish on that day without needing to pre-register for them. NOTE: guests of the award recipient do not receive complimentary registration and may purchase a day pass if they wish. (See more about guests in the FAQ section below.)

For recipients who are not attending the presentation in person, a representative from the hospice may pick up the certificate on their behalf from the conference information desk after the ceremony. If the certificate is not picked up, there will be an administrative fee of \$25+HST to cover the cost of mailing the June Callwood pin, certificate, and award booklet to the hospice after the conference.

7. Your nominee will receive a letter of congratulations from HPCO and additional information about the conference with a copy to the hospice Executive Director/agency head.

2. Registration of Your Inductee to Attend the Awards Ceremony

Once you receive confirmation from HPCO that your nominee is eligible, and once they confirm their desire to attend the presentation ceremony in person, you must register them to attend the event at conference.hpcoco.ca. Select the "June Callwood Award Recipient" option, enter the code supplied in your confirmation letter, and pay the lunch fee. Registration of your recipient to attend the presentation in person can only be done online and with payment by credit card.

Frequently Asked Questions

What if my recipient is already registered for the full conference?

If your recipient is registered for the full conference or for the Sunday of the conference, no additional fees apply.

May we nominate more than one volunteer, such as a team of two?

No. Only one nominee per hospice, per year, with the occasional exception for spousal couples. If a couple is approved, the fees payable are per person.

May my recipient bring a guest?

Yes, to a maximum of three guests. Each guest may register and pay the luncheon fee of \$80+HST in advance by credit card via the online registration system at conference.hpcoco.ca. Onsite registration for the June Callwood Awards Lunch is not available. If guests wish to attend any other conference events that day, they will need to register as a single-day conference attendee at a special rate provided by HPCO.